

Holden Historic District Commission  
Minutes October 12, 2011

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HOLDEN, MA.

Meeting opened at 7:45p

Members present: Lance Lazar, Sue Kowalczk, Peter Harrington and Mike Elmes.  
Also present: Larry Kowalczyk, Michelle Leveillee, and Nancy Galkowski.

**New Business:** Nancy Galkowski presented to the board an application for a Certificate of Appropriateness for the replacement of the gutters on the Damon House. A brief discussion followed regarding the need for new application as this was included on a previously approved application. Consensus was existing application was more than 1 year old, so a new application was needed. The specific location of the new gutters to be installed was requested. The specifics were not immediately available. Committee members felt it necessary to see the schematic of the location of the gutters which had been removed and also of the proposed placement of the new gutters. The new gutters were to be vinyl and painted the same color as the building.

A motion was made to approve a Certificate of Appropriateness for 1 year contingent on the following conditions:

1. Submission of scheme of proposed placement of gutters and downspouts and a 2009 catalogue of the location of the previous gutters and downspouts. The chairperson (Lance Lazar) would review the proposal with Dennis Lipka.
  2. If the expanded use of gutters and downspouts, above what had existed previously, documentation supporting the necessity of this expansion would be required.
  3. The chairperson would confirm the appropriateness based on the above criteria and issue a Certificate of Appropriateness. In the event the chairperson felt the application should not be approved, the certificate would not be given and the application would be re-reviewed at the next scheduled meeting.
- A vote was taken and passed unanimously.

**Old Business:** The proposal for Historic District signs was discussed. The deadline for the Holden Town Government Capital Budget was Oct. 21. Lance to complete the necessary paperwork and submit to the town.

There was discussion of the Massachusetts Historic District grant application and the possibility of obtaining a 50% grant for the proposed signs. It was stated that typically the request for a grant would come from the Historic Commission. Lance will contact Chuck Skillings to discuss.

Also discussed were the proposals for the signs from LaPrade and Wood Meister. Some discussion of proposed materials, wood vs. bronze. Determined to discuss further at next

meeting.

Motion to approve the minutes from the September meeting passed unanimously.

Meeting adjourned at 9:10p